



Job Description for NON-CDL Operator

Classification: Union

Reports To: Road Supervisor

Rate of Pay: \$19.71 (90% for first 150 days)

Date: July 29, 2025

JOB DESCRIPTION

Summary/Objective

This position is accountable for operating a motor coach and transporting Stark Area Regional Transit Authority (SARTA) customers in a safe, courteous, and on-time manner.

Essential Functions

- Operates NON-CDL vehicles, safely and courteously, transporting customers over the various routes of SARTA's system.
- Performs work in accordance with operating rules and regulations.
- Speaks coherently and plainly, in order to call out stops and provide customers with any necessary information.
- May serve as a training instructor, training student bus operators in the safe operation of a motor coach over prescribed routes. Training instructors are chosen by their driving ability and overall performance.
- Safely complies with all local traffic regulations.
- Follows all processes with reporting all delays or accidents.
- Must embody SARTA's Safety First, Customer Focused culture.

Competencies

- Ability to use tact, discretion, and courtesy with coworkers and customers.
- Superior Customer Service Skills

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

This is a customer service role that will spend the majority of their time operating motor vehicles and assisting customer. This role routinely uses on-board equipment such as mobile data terminal, fare box control unit, and radio.

Position Expected Hours of Work

As determined by union contract.

Travel

No overnight travel is expected for this position.

Required Education and Experience

- High school diploma or GED.
- Must be at least twenty-one (21) years of age.
- Maintain a valid Ohio driver's license with no more than two (2) points within the past five (5) years.
- Must be able to comply with SARTA's Nicotine Free work environment.
- Must pass DOT physical examinations, drug and alcohol screenings, physical abilities evaluation, and SARTA's girth measurement restriction of 17".
- Must be able to comply with SARTA's Drug and Alcohol Policy and function in a drug-free and alcohol-free work environment.

Equal Employment Opportunity Non-Discrimination Statement

SARTA is committed to ensuring the values of equity, diversity, and productivity in the workplace. SARTA is an equal employment opportunity employer and strives to maintain a diverse workforce reflective of the community we serve.

Additional Requirements

- Must submit documentation supporting United States citizenship or an alien lawfully authorized to work in the United States in accordance with SARTA's obligation under the Immigration Reform and Control Act of 1986.
- Must pass a criminal background investigation.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Please apply online at SARTAonline.com/jobs